



## **604.05 Special Management Meals**

Number Series: 600 - Corrections Division  
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### **604.05-1 Policy**

The Hendry County Sheriff's Office Jail system shall not withhold food, nor shall the standard menu be varied as a disciplinary sanction, but supervisors may initiate special management meals as a consequence of actions by inmates described herein.

### **604.05-2 General Information**

- I. The administration has the option of serving Special Management Meals to inmates found throwing food, food utensils, food trays, or any substance (including human waste) with food utensils or a food tray.
- II. Special Management Meals shall meet minimum daily nutritional requirements as designed by the food services contractor.
- III. Special Management Meal service must be approved by the facility physician or qualified health care staff and Corrections Lieutenant or higher authority.
- IV. Regular meal service shall be resumed as soon as possible. In any event, the substitution period shall not exceed seven consecutive 7 days. Should the inmate resume unacceptable actions referred to above in section 604.05-2 (I), the Special Management Meal may be reinstated according to the original decision making process, and shall require the same documentation as original implementation.

### **604.05-3 Authorization**

- I. Supervisors may initiate the Hendry County Corrections Special Management Meal Request (SMMR) form for inmates meriting placement on Special Management Meals.
- II. The SMMR form shall be attached to the Incident Report and any other amplifying material, and forwarded to health care staff for endorsement and the Corrections Lieutenant or higher authority for final approval.
- III. The Corrections Lieutenant or higher authority may authorize and order the serving of Special Management Meals.
- IV. Approval for a SMMR may be given via telephone contact with the Corrections Lieutenant or higher authority.

### **604.05-4 Preparation and Serving**

- I. The contract food service purveyor has provided the meat loaf recipe as the HCSO Jail system Special Management Meal.
- II. Preparation and serving shall be in accordance with standard food preparation and serving operations.
- III. Special Management Meals shall be served for breakfast, lunch, and dinner, and in accordance with the serving directions identified by the recipe.
- IV. Special Management Meals are considered "finger food" (therefore utensils are not provided) and are served in a Styrofoam serving container or in plastic wrap.

## **SPECIAL MANAGEMENT MEAL**

### **INGREDIENTS / QUANTITIES:**

1 cup	/	milk
1/4 cup	/	flour
1/4 tsp	/	salt
1/4 tsp	/	chili powder
3/4 cup	/	potatoes, cooked
3/4 cup	/	carrots, chopped
3/4 cup	/	cabbage, chopped
1/4 cup	/	onions, chopped small
3/4 cup	/	ground beef or turkey
3/4 cup	/	tomato sauce or ketchup
1/4 cup	/	vegetable oil
1	/	egg
2 cups	/	beans, cooked

Shape into three individual loafs and bake at 350 degrees for 50 to 70 minutes.

### **SERVING DIRECTIONS:**

1 loaf per serving, 3 servings daily  
2 slices of bread with each serving  
1-quart minimum drinking water

## **604.05-5 Documentation**

- I. After discontinuance of the Special Management Meals the original Special Management Meal Request form and the original Incident Report shall be filed in the inmate's classification file.
- II. Documentation of Special Management Meals served, with the inmate's acceptance or rejection of same, will be maintained on the Post Log.
- III. Inmates shall not remain on Special Management Meals longer than 48 consecutive hours unless examined and authorized in writing by a physician, or the highest health authority on duty. If Special Management Meals are continued, the inmate shall be re-examined each 48-hour period and the Special Management Meals continued only upon the written authorization and approval of the competent health authority and Corrections Lieutenant or higher authority.

## **REFERENCES**

State/Federal Regulations:

Florida Model Jail Standards

FCAC:

N/A

PREA:

N/A

Forms:

Special Management Meal Request (SMMR)

Incident Report

Post Log

Other Policy/ Procedure References:

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